



Glasshouse Christian College Consumer Data Policy

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Web Collection Notice

1. This Collection Notice applies to personal information collected by Glasshouse Christian College (GCC). If you would like to contact us about your personal information any enquiries can be directed to the person below:

The Privacy Officer
c/o Business Manager
Glasshouse Christian College
58 Roberts Road (or PO Box 384)
BEERWAH QLD 4519

2. Glasshouse Christian College is committed to protecting and maintaining the privacy of your personal information.
3. When you visit our website we may collect your personal information by a number of means described below.
4. When you visit our website we will automatically log certain information such as server addresses, domain names, IP addresses, the date and time of visits to the site, as well as the pages accessed and any documents downloaded. GCC primarily collects this information for statistical purposes, in which case it will be de-identified before use. GCC will not attempt to identify individual visitors from this information, except in the unlikely event of an investigation, where it is required to by law.
5. We may also collect personal information about you or your child by requesting that you complete and submit an online form in order for us to respond to your enquiries or provide you or your child with a service. If you send us an email, the email system will record your email address. We will use the personal information you submit via the form for the primary

purpose of responding to your enquiries or providing you or your child with a service.

6. Email communications made via our website may be monitored for statistical and quality purposes.
7. Some application of our website may use temporary cookies – this means our server attaches a small data file to your computer's memory so that the site can remember something about you at a later time. We may use this information to continue to provide you information (including advertisements) about our services after you have left our website. You can set your website to refuse cookies.
8. GCC is not responsible for the privacy practices, or content, of any external links provided on the GCC website. Links are provided for the purpose of convenience only. You release us and agree that we are not liable for any action, demand, liability, loss, damage or cost suffered by you directly or indirectly as a result of you using other websites via links located on GCC website, however caused.
9. We may also collect your personal information if you provide it to us by communicating with us using a social media site such as Facebook or Twitter.
10. Information we collect via our website, Facebook or Twitter pages may also be used for marketing or fundraising purposes. It may also be disclosed to organisations that assist in the school's fundraising activities solely for that purpose. You consent to us using and disclosing this information for marketing or fundraising purposes.
11. GCC from time to time discloses personal information to others for administrative and educational purposes or to comply with laws. For example, we may provide your personal information to service providers such as IT service providers that have access to our website and databases.
12. GCC may store personal information 'in the cloud' which may mean that it resides on servers which are situated outside Australia.
13. GCC Privacy Policy contains information about how you may access your personal information and seek the correction of your information.

14. Our Privacy Policy contains information about how you may complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint.
15. All personal information which we collect is held pursuant to our Privacy Policy, which contains information about how we manage personal information, other entities we may disclose this information to, and your rights to access personal information we hold about you. Our Privacy Policy is available on our website on this link: [Privacy Policy](#).